

Range Standing Orders

Campbelltown Liverpool District Pistol Club

1. GENERAL

These Range Standing Orders cover the use of the Range Complex operated by the above-mentioned club. They are to be read in conjunction with the guidelines of any association with which the club is affiliated.

Requests for exemptions from any provisions of these Standing Orders must be submitted in writing to the Club Executive for consideration.

1.1 Revision History

Version	Date	Summary Of Changes
1.0	1968	Initial Release
2.0	2024	Updates to modernise
3.0	2025	Modernisation & alignment with established practice

2. RANGE FACILITY

CLDPC is licensed by NSW Police and operates in accordance with the NSW Firearms Act and the NSW Firearms Regulations, and holds Range Approval Number 404111946.

Range	Distance	Lanes / Bays	Notes
1	50m	20	Max Cal 0.38" – No Jacketed or Magnum Ammo
2	25m	10	Max Cal 0.38" – No Jacketed or Magnum Ammo
3	25m	10	Max Cal 0.38" – No Jacketed or Magnum Ammo
4	25m	5	Max Cal 0.38" – No Jacketed or Magnum Ammo
Air	10m	10	4.5mm Target Air Pistol Only

3. PERSONNEL

3.1 Chief Range Officer (CRO)

1. The Chief Range Officer is the official Range Officer for the Range Complex.
2. The CRO position is a rotating duty, with individuals nominated by the Executive Committee to serve at specified times.
3. The CRO has absolute authority over the entire Range Complex and all activities conducted within it.
4. Only the CRO (or their formally appointed delegate) fulfils the official Range Officer role required under the NSW Firearms Act and Range approval conditions.

5. The CRO supervises all Ranges on the complex, moving between Ranges as needed, and may also use the CCTV system to monitor activity.
6. All persons present must comply with the directions of the CRO while on the Range Complex.
7. Refusal to obey the CRO is a serious breach of the Standing Orders and may result in immediate removal from the Range Complex, with the matter referred to the Executive Committee for further disciplinary action.

3.2 Range Officer (RO)

1. A RO may be appointed where a non-shooting Range Officer is required under legislation, regulation, or by decision of the Club.
2. In the absence of a CRO, a non-shooting RO must be appointed before any live-fire pistol shooting may take place. If no RO is appointed, shooting activities must not commence.
3. The RO has immediate authority on the Firing Line, and all shooters must comply with their directions without delay.
4. The RO may not participate in shooting activities while acting in this role.

3.3 Firing Line Officer (FLO)

1. A FLO may be appointed instead of an RO, to run the Firing Line in informal matches or practice details, provided a CRO is present and acting in their role.
 2. The FLO is responsible for running the Firing Line, including giving match commands, managing shooter sequence, and supporting the safe conduct of the Firing Line.
 3. The FLO may also participate in the match or practice they are running.
 4. The FLO operates under the authority of the CRO, who retains overall supervisory responsibility as the Range's official Range Officer.
-

4. RANGE OPERATIONS

4.1 Red Flags

1. A red flag must be flown from the flagpole at the main entrance to the Range Complex when firing is being conducted.
2. Red flags are not to be flown when there is no shooting on the Range Complex.
3. During night shoots, red flags are to be illuminated or replaced by red lights.

4.2 Attendance Records and License Compliance

1. A Range Register is maintained at the clubhouse. All members must sign the Range Register on arrival. This is a requirement under the NSW Firearms Regulations.
2. A Visitors' Book is also maintained at the clubhouse. All visitors, whether competitors or spectators, must sign the Visitors' Book on arrival. Visitors in

- possession of firearms must produce a valid licence to the CRO, RO, or Club Official when signing in, or leave the Range Complex immediately.
3. All shooters must carry proof of a current firearms licence and produce it if requested by the CRO, any RO, or any member of the Executive Committee.
 4. The Range Register and Visitors' Book must be available at the sign-in desk at all times. The details recorded in them are club records and must not be copied or disclosed without authorisation.
-

5. SHOOTING SAFETY

5.1 Firearms Handling

1. Firearms may only be uncased on the Firing Line, in a designated Safety Area, in the dedicated Firearms Maintenance Area, or in other areas as approved by the Club Executive. Members of the Collectors Club may uncase firearms in the club house or in other areas approved by the Executive Committee during Collectors Club events.
2. Firearms must never be loaded until the shooter is at the Firing Line and preparing to commence the next shooting sequence.
3. Firearms must be unloaded before leaving the Firing Line.
4. Loaded firearms must always remain under the direct control of the shooter and must not be placed on tables, benches, or the ground, unless permitted and/or required under the rules of the match (e.g., Service 25, Service Unrestricted).
5. Holstered firearms are only permitted to be worn within the Range, in designated Safety Areas, or when moving directly between a Safety Area and the Range.
6. Holstered firearms must never be loaded except when at the Firing Point.

5.2 Local Rules and Match Modifications (Must Not Compromise Safety)

1. From time to time, matches may be conducted using local modifications to the official rules. Examples may include:
 1. Shooting more series before stopping to score and patch.
 2. Not waiting for the full time allowance in a series before proceeding.
 3. Beginning match firing once shooters have loaded, rather than waiting the full preparation time.
2. Such local modifications are permitted at the discretion of the CRO, RO, or FLO, provided all shooters are advised beforehand.
3. At no time may a local modification be permitted to compromise the safety of participants or reduce the inherent safety measures contained in the official match rules.

5.3 Misfired or Faulty Ammunition

1. Each shooter is personally responsible for the safe management of any misfired, dud, or faulty ammunition.

2. Acceptable methods of disposal are:
 1. Remove the round from the Range Complex and arrange for safe disposal at another appropriate location; or
 2. Render the round safe by dismantling it (for example, removing the projectile and emptying the powder), and ensuring the primer is either discharged or otherwise rendered inert.
3. Ammunition (live or faulty) must never be abandoned or left anywhere within the Range Complex.

5.4 Empty Chamber Indicators (ECI)

1. Firearms that remain at the Firing Point when shooters move away from the Firing Line or persons move forward of the Firing Line must be fitted with an Empty Chamber Indicator (ECI).
2. This requirement does not apply in disciplines where firearms are retained in a holster or matches such as Service 25 or Service Unrestricted, where match rules require firearms to be moved with the shooter in a "box".

5.5 Permitted Arc of Fire

1. Shooters must comply with permitted arcs of fire as designated in association rules and conforming to the approved Range Danger Area (RDA) template.

5.6 Range Danger Area (RDA)

1. The entire RDA is the responsibility of the Club while shooting is taking place.
2. Prior to shooting, the CRO will:
 1. Physically check the RDA to ensure no persons are present.
 2. Ensure that all warning signs are in place.
 3. Ensure that gates leading into the RDA are locked.
3. If any person is within the RDA, the CRO must call a cease-fire. Shooting may only resume once the area is clear and safe.

5.7 Personal Protective Equipment (PPE)

1. Hearing and eye protection is mandatory for all persons on or near an active live-fire Range.
2. This requirement applies only while shooting activities are underway.

5.8 Firing Conduct

1. All shooters may only fire at approved targets placed in designated target holders.
2. Any person reasonably suspected of deliberately or negligently firing in a manner that endangers safety or risks causing damage to the Range infrastructure will be directed to immediately cease firing, pack away their equipment, and leave the Range Complex.

3. The incident will be reported to the Club Executive Committee for review and possible disciplinary action.

5.9 Safety Zones

1. The Range is a full-safety facility with no external danger area.
2. Out-of-bounds areas are designed to contain overshoot and ricochet and are strictly no-entry zones.
3. The CRO or RO must ensure that no person enters these areas during shooting activities.

5.10 Match Completion

1. At the conclusion of all matches or practice sessions, the CRO, RO, or FLO will ensure that all firearms are inspected and cleared.
 2. All spent cases are collected and disposed of in containers provided or removed from the Range.
 3. All flags are lowered at the conclusion of shooting for the day.
-

6. CONDUCT & BEHAVIOUR

6.1 Guests and Spectators

1. Guests (children and adults) are the responsibility of the adult club member with whom they arrived and must remain under that person's care and control while on the Range Complex.
2. Guests and spectators must comply with all directions of the CRO, any RO, or any member of the Executive Committee.
3. Guests and spectators are not permitted to enter any Range or approach the Firing Point without the express approval of the CRO or RO.
4. Children under 12 years of age must never be in proximity to firearms:
 1. On live-fire pistol Ranges, children under 12 are not permitted to enter the Range at any time while firearms are present, whether cased or uncased.
 2. On the Air Pistol Range, children under 12 may be present in the designated spectator area but must remain there and must not approach the Firing Line or handle firearms.

6.2 Alcohol and Drugs

1. Any person, whether shooting or not, who, in the view of the CRO, RO, or a member of the Executive Committee, is under the influence of alcohol or illicit drugs while shooting activities are underway will be immediately excluded from the Range.
2. Persons using prescribed or over-the-counter medication may also be excluded if, in the view of the CRO, RO, or a member of the Executive Committee, the medication could impair the safe use of firearms.

3. Responsible consumption of alcohol is permitted only after all shooting has concluded, all firearms are secured, and the Ranges are officially closed.

6.3 Smoking and Vaping

1. Smoking or vaping is prohibited on all Ranges.
2. Smoking or vaping is only permitted in designated areas.
3. Shooters are encouraged to wash their hands before smoking to avoid lead ingestion.
4. All smoking materials must be disposed of in containers provided.

6.4 Solo Use of Range Facilities

1. Air Pistol and Rifle shooting activities may legally be conducted without the supervision of a Range Officer.
2. Where a member is alone on site, they must notify a Club Official (e.g., a Committee member or Duty Officer) of their presence on arrival and confirm when they depart.
3. Notification may be made by phone, text, or another agreed method.
4. This requirement is a duty of care measure to ensure the Club is aware of members present on the Range and that all have safely departed.

7. EMERGENCY PROCEDURES

7.1 First Aid

1. A First Aid Kit is located in the clubhouse kitchen.
2. A defibrillator is mounted on the clubhouse kitchen wall above the sink.

7.2 Injury or Accident (Firearm-related)

1. The CRO (or RO if delegated) must immediately secure and make the firearm safe.
2. First aid must be administered by a suitably capable person.
3. Contact Ambulance (000).
4. Maintain life support until relieved by ambulance officers.
5. Notify police and the Firearms Registry of the incident.
6. Secure the firearm until collected by police.
7. The accident or injury site must remain untouched until police arrive. If a firearm is involved, it must remain at the site.

7.3 Emergency Contact

1. Dial 000 – request Ambulance/Police.
2. Location: Campbelltown Liverpool District Pistol Club, 221 Georges River Rd, Kentlyn NSW 2560.
3. Club Phone: (02) 4625 0449.

8. DISCIPLINARY ACTION

1. Breaches of these Standing Orders will be reported to the Executive Committee, who may impose disciplinary action including suspension or cancellation of membership.

Glossary

- CRO – Chief Range Officer. The official Range Officer for the facility, with overall authority and responsibility for the entire Range Complex.
- RO – Range Officer. Appointed to run matches or activities where a non-shooting officer is required by legislation, regulation, or Club decision.
- FLO – Firing Line Officer. May be appointed to run the Firing Line in informal matches or practice details, under the overall authority of the CRO.
- ECI – Empty Chamber Indicator. A device inserted into the chamber of a firearm to visibly confirm it is unloaded.
- Range – Refers to the entire Range Complex, including all sub-ranges, Firing Points, and associated facilities. Where the context applies only to an individual shooting Range, this will be stated explicitly.
- Safety Area – A designated space within the Range Complex where shooters may prepare equipment for a match and handle uncased or holstered firearms. Firearms must not be loaded in a Safety Area. Safety Areas are defined in the rules of matches such as Service Pistol, WA1500, and Action Pistol.